

Blacktown City & District Cricket Association Inc

Constitution Rules & Objects

Effective from 6th June 2022

**NEW SOUTH WALES ASSOCIATIONS INCORPORATIONS
ACT, 2009**

OBJECTS OF BLACKTOWN CITY & DISTRICT CRICKET ASSOCIATION INC.

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- 1. The name of the Association is Blacktown City & District Cricket Association Incorporated.**

- 2. The Objects of the Association are:-**
 - (a) To foster and develop the game of cricket in the Blacktown City & Districts area, organising and managing competitions for junior and senior teams.
 - (b) To do all such other things as are incidental or conducive to the attainment of the objects of the Association.

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PART I PRELIMINARIES

1. Definitions

(1) In this Constitution:

- “Bond”** means a refundable sum of money exacted as a penalty as set down by the BC&DCA (amended June 2015)
- “Commissioner”** means the Commissioner of the Office of Fair Trading
- “Committee”** means the Management Committee unless stated otherwise **“Digital Signature”** senders name at the bottom of an email or computer generated fax (added June 2015)
- “Fine”** is a non-refundable sum of money exacted as a penalty
- “member”** means a member of the Association which shall include:-
 (a) Affiliated Clubs
 (b) Members of Affiliated Clubs
 (c) Officials of the Association
 (d) Life Members:
- “ordinary committee member”** means a member of the committee who is not an office-bearer of the association.
- “Signature”** shall include an email that has the senders name at the bottom. It shall be referred to as a digital signature’ (added June 2015)
- “secretary”** means:-
 (a) the person holding office under this constitution as secretary of the Association or
 (b) if no such person holds that office – the public officer of the Association:
- “Service of notice”** will be by means of email, telephone, letter or facsimile to a member, committee member or person under the jurisdiction of BC&DCA
- “special general meeting”** means a general meeting of the Association other than Annual General Meeting:
- “Suspended sentence”** is the delay of imposition for a set period of a penalty that would otherwise have applied immediately
- “Suspension”** is the exclusion of a member from activities under the control of BC&DCA
- “the Act”** means the Associations Incorporations Act, 2009; “the Association” means the Blacktown City & District Cricket Association Incorporated:
- “the Clubs”** means any club, association or other bodies affiliated with the Blacktown City & District Cricket Association Incorporated:
- “Player”** means a person who is registered by an Affiliated Club with the purpose of participating in any competition run under the auspices of the Association.
- “the Regulation”** means the Associations Incorporation Regulation, 2010.

(2) In this constitution:-

- (a) A reference to a function includes a reference to a power, authority and duty; and
- (b) A reference to the exercise of a function includes, if the function is a duty, a reference to the performance of the duty.
- (c) Words importing the singular number include the plural and vice versa and masculine includes feminine and vice versa.
- (d) Where the following abbreviations appear throughout these rules

A.G.M.	Annual General Meeting.
BC&DCA Inc	Blacktown City & District Cricket Association Incorporated.
G.M.	General Meeting. (Delegates)
S.G.M.	Special General Meeting.
M.C.	Management Committee.
M.C.M.	Management Committee Meeting.
N.S.W.D.C.A.	New South Wales Districts Cricket Association.
P&DC	Protests and Disputes Committee.
BC&DCUA	Blacktown City & District Cricket Umpires Association.

- (3) The provisions in the Interpretation Act, 1987 apply to and in respect of this constitution in the same manner as those provisions would so apply if this constitution were an instrument made under the Act.
- (4) For the purpose of these rules the registration year shall be the period from 1 September to 31 August on the succeeding year.
- (5) The financial year of the Association shall be the period of one year from 1 April to 31 March each year.

PART 2

MEMBERSHIP

2. Membership generally

- (1) A person or corporation is eligible to be a member of the association if:
 - (a) the person is a natural person, and
 - (b) the person has been nominated and approved for membership by the Association in accordance with clause 3 or
 - (c) the corporation is properly incorporated and has been nominated in accordance with clause 3
- (2) A person is taken to be a member of the association if:
 - (a) the person is a natural person, and
 - (b) the person was:
 - i. in the case of an unincorporated body that is registered as the association – a member of that unincorporated body immediately before the registration of the association, or
 - ii. in the case of an association that is amalgamated to form the relevant association – member of that other association immediately before the amalgamation, or
 - iii. in the case of a registrable corporation that is registered as an association – a member of the registrable corporation immediately before that entity was registered as an association.
- (3) A person is taken to be a member of the association if a person was one of the individuals on whose behalf an application for registration of the association under section 6 (1) (a) of the Act was made.

3. Nomination for membership

- (1) A nomination of a person for membership of the association:
 - (a) must be made by a member of the association in writing in the form set out in Appendix 1 to this constitution, and
 - (b) must be lodged with the secretary of the association.
- (2) As soon as practicable after receiving a nomination for membership, the secretary must refer the nomination to the management committee which is to determine whether to approve or to reject the nomination.
- (3) As soon as practicable after the committee makes that determination, the secretary must:
 - (a) notify the nominee, in writing, that the committee approved or rejected the nomination (whichever is applicable), and
 - (b) if the committee approved the nomination, request the nominee to pay (within the period of 28 days after receipt by the nominee of the notification) the sum payable under this constitution by a member as entrance fee and annual subscription.
- (4) The secretary must, on payment by the nominee of the amounts referred to in subclause (3) (b) within the period referred to in that provision, enter or cause to be entered the nominee's name in the register of members and, on the name being so entered, the nominee becomes a member of the association.

4. Cessation of membership

A person ceases to be a member of the association if the person

- (a) dies, or
- (b) resigns membership, or
- (c) is expelled from the association, or
- (d) fails to pay the annual membership fee under clause 8 (2) within 3 months after the fee is due.

5. Membership entitlements not transferable

A right, privilege or obligation which a person has by reason of being a member of the Association.

- (a) is not capable of being transferred or transmitted to another person, and
- (b) terminates upon cessation of the person's membership.

6. Resignation of membership

- (1) A member of the association may resign from membership of the association by first giving to the secretary written notice of at least 1 month (or such other period as the committee may determine) of the member's intention to resign and, on the expiration of the period of notice, the member ceases to be a member.
- (2) If a member of the association ceases to be a member under subclause (1), and in every other case where a member ceases to hold membership, the secretary must make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

7. Register of members

- (1) The public officer of the association must establish and maintain a register of members of the association specifying the name and postal or residential address of each person who is a member of the association together with the date on which the person became a member.
- (2) The register of members shall be kept in New South Wales:
 - (a) at the main premises of the association, or
 - (b) if the association has no premises, at the association's official address.
- (3) The register of members must be open for inspection, free of charge, by any member of the association at any reasonable hour.
- (4) A member of the association may obtain a copy of any part of the register on payment of a fee of not more than \$1 for each page copied.
- (5) If a member requests that any information contained on the register about the member (other than the member's name) not be available for inspection, that information must not be made available for inspection.
- (6) A member must not use information about a person obtained from the register to contact or send material to the person, other than for:
 - (a) the purposes of sending the person a newsletter, a notice in respect of a meeting or other event relating to the association or other material relating to the association, or
 - (b) any other purpose necessary to comply with a requirement of the Act or the Regulation.

8. Fees and subscriptions:

- (1) a member of the Association must, on admission to membership, pay to the Association a fee of \$1.00 or, if some other amount is determined at the A.G.M.on recommendation of the M.C., that other amount.
- (2) In addition to any amount payable by the member under subclause (1), a member of the Association must pay to the Association an annual membership fee of \$2.00 or, if some other amount is determined at the A.G.M.on recommendation of the M.C., that other amount:

9. Members' liabilities:

The liability of a member of the Association to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association is limited to the amount, if any, unpaid by the member in respect of membership of the Association as required by clause 8

10. Resolution of disputes:

- (1) A dispute between players or a member and another member (in their capacity as members) of the association will be referred to the Executive Committee for resolution.
- (2) Except as provided in 3 below, a decision of the Executive Committee is final. Appeal may be made to NSW District Cricket Association in line with their rules and regulations
- (3) If a dispute is between a member or members or player or players and the Association, it shall be referred to NSW District Cricket Association in line with their rules and regulations.
- (4) If a dispute remains unresolved after exhaustion of the steps above, the dispute is to be referred to arbitration in accordance with the Commercial Arbitration Act 2010 No 61

11. Disciplining of members:

All disciplinary matters will be dealt with by the Executive Committee in accordance with the powers delegated to it under this Constitution.

12. Right of appeal of disciplined member:

A member or player has the rights of appeal to an Appeals Board established under this Constitution. .

PART 3

THE MANAGEMENT COMMITTEE:

13. Powers of the Management committee (“M.C.”):

Subject to the Act, the Regulation and this constitution and to any resolution passed by the Association in general meeting, the management committee:

- (a) is to control and manage the affairs of the association, and
- (b) may exercise all such functions as may be exercised by the association, other than those functions that are required by this constitution to be exercised by a general meeting of members of the association, and
- (c) has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the association.

14. Composition and membership of the Management committee:

- (1) The committee is to consist of:
 - (a) the office-bearers of the association, and
 - (b) one member from the BC&DCUA, and
 - (c) at least five (5) ordinary committee members, each of whom is to be elected at the annual general meeting of the association under clause 15.
- (2) The total number of committee members is to be not less than thirteen (13).
- (3) The office-bearers of the association are as follows:
 - a. President
 - b. Senior Vice President
 - c. Junior Vice President
 - Secretary
 - d. Assistant Secretary
 - e. Competition Secretary “Junior and Senior”
 - f. Treasurer
 - g. [The Winter Competition Secretary](#)
 - h. [Social Cricket Officer](#)
- (4) A committee member may hold up to two offices (other than both the president and vice-president offices).
- (5) Each member of the committee is, subject to this constitution, to hold office until the conclusion of the A.G.M. following the date of the member’s election but is eligible for re-election.
- (6) Should any committee member be absent without reasonable excuse from three consecutive meetings the secretary shall report this to the chairperson, who shall declare the office vacant.

- (7) Any committee member deemed guilty of conduct considered prejudicial to the interests of the Association shall within 14 days from service of notice, be required to show cause why they should not be removed from Office by a majority at a G.M., on recommendation by the M.C., G.M., or S.G.M.
- (8) Any committee member wishing to resign may do so by giving written notice to the secretary.

15. Election of committee members:

- (1) Nominations of candidates for election of office-bearers of the association or as ordinary committee members: -
 - (a) must be made in writing, signed by two members of the association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination), and
 - (b) must be delivered to the secretary of the association not less 7 days before the date fixed for the holding of the A.G.M. at which the election is to take place.
 - (c) Each club shall nominate one (1) suitably qualified member delegate to be a committee member of the associations Management Committee and be entitled to one vote on any matter.
 - (d) Each club shall nominate an alternate suitably qualified member delegate to be a committee member of the associations Management Committee and be entitled to one vote on any matter if the club delegate is unable to attend a meeting.
 - (e) Clubs that fail to supply a delegate or an alternate delegate to a Management Committee meeting shall have two points deducted from each team.
- (2) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated are taken to be elected and further nominations are to be received at the A.G.M.
- (3) If insufficient further nominations are received, any vacant positions remaining on the committee are to be taken to be casual vacancies.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- (5) If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.
- (6) The ballot for the election of office-bearers and ordinary committee members of the committee is to be conducted at the A.G.M. in such usual and proper manner as the committee may direct.
- (7) A person nominated as a candidate for election as an office-bearer or as an ordinary committee member of the association must be a member of the association.
- (8) At the A.G.M. a returning officer shall be elected from the floor of the meeting to take the chair for the election of the office-bearers and ordinary committee of the association

16. Duties and functions of office-bearers:**(1) The Executive Committee shall consist of :-**

- (a) President;
Honorary Secretary;
Honorary Treasurer;
Honorary Competition Secretary – Junior and Senior.
- (b) The Executive Committee shall be empowered to deal with all matters of urgency in the interests of the Association. They shall report their action(s), for endorsement to the next G.M., S.G.M., A.G.M. or M.C.M. whichever occurs first. This power shall take precedence overpowers delegated elsewhere under bye-laws or competition rules or any subservient document.
- (c) A quorum shall be three (3).

(2) President:- The president shall:-

- (a) be chairperson of all meetings except those of the P&DC and Appeals Board, and
- (b) be ex-officio on all committees except the P&DC and Appeals Board, and
- (c) conduct such meetings in accordance with the rules of the association, and
- (d) have a casting vote only at all meetings, and
- (e) be responsible for office-bearers carrying out their duties in accordance with the constitution of the association.

(3) Senior Vice-President:- The senior vice-president shall:-

- (a) in the absence of the president, be chairperson, and
- (b) be responsible for calling meetings of the P&DC as directed by the secretary, and
- (c) be responsible to the committee for the liaison between all interested sporting bodies and the association and for the harmony of all affiliated clubs, for the betterment of cricket.
- (d) shall be a member of the grading committee

(4) Junior Vice-President:- The junior vice-president shall:-

- (a) in the absence of the president and senior vice-president, be chairperson, and
- (b) assist the senior vice-president in his duties as liaison officer, and
- (c) be responsible for all social and fund-raising activities.
- (d) shall be a member of the P&DC committee
- (e) shall be a member of the grading committee

(5) Honorary Secretary

- (a) The secretary of the association must, as soon as practicable after being appointed as secretary, lodge notice with the association of his or her address.
- (b) It is the duty of the secretary to keep minutes of
 - i. all appointments of office-bearers and members of the committee, and
 - ii. the names of members of the committee present at a committee meeting or a general meeting, and
 - iii. all proceedings at committee meetings and general meetings
 - iv. attend to the general business of the association, and
 - v. record any action taken by the executive committee between meetings, and
 - vi. attend to the correspondence of the association, and
 - vii. prepare the annual report 2 weeks before the A.G.M., and
 - viii. undertake any other duties found necessary in the carrying out of the above functions, and
 - ix. be an ex-officio member of all committees except the P&DC and Appeals Board, and
 - x. be responsible for advising the chairperson of the P&DC that a meeting is to be held, and
 - xi. attend to publicity in regard to policy and issue of all statements, and
 - xii. be responsible for advising the chairperson of the Appeals Board that a meeting is to be held, and
 - xiii. have the power to deal with any matters of urgency occurring between the date set down for meetings of the M.C. Such actions to be ratified by the M.C. at its next meeting.
- (c) Minutes of proceedings at a meeting must be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

(6) Assistant Secretary:- The assistant secretary shall:-

- (a) ensure that the committee members sign the attendance book, and
- (b) keep a record of all attendance at all meetings, and
- (c) report to the chairperson any committee member who absents him or herself without reasonable excuse from any three (3) consecutive meetings, and
- (d) assist the secretary in every way, and the competition secretary/s and carry out their duties in their absence, and
- (e) record the business transacted at every meeting in the minute book.

(7) Honorary Competition Secretary – Junior and Senior: - The Honorary Competition Secretary/s shall:-

- (a) Arrange all competitions and fixtures as directed by the M.C. or executive thereof;
- (b) Co-ordinate with the Hon. Secretary of the BC&DCUA not later than Wednesday prior to the fixture to ensure that umpires are in attendance at fixtures;
- (c) Authorise the abandonment of all or any fixtures, or deferment of any fixtures due to abnormal circumstances;
- (d) Be ex-officio members of all sub-committees dealing with competition or fixtures;
- (e) Advise the Executive Committee on appointment where possible of Officials to control games not covered.

(8) Public Officer:- The Public Officer shall:-

Deal with the current business of the Corporation with the Department of Fair Trading and hold the Common Seal.

(9) Honorary Treasurer

It is the duty of the honorary treasurer of the association to ensure:

- (a) that all money due to the association is collected and received and that all payments authorised by the association are made, and
- (b) that correct books and accounts are kept showing the financial affairs of the association, including full details of all receipts and expenditure connected with the activities of the association, and
- (c) pay all accounts passed for payment in accordance with these rules, and
- (d) prepare a financial statement for all M.C.M.'s and G.M.'s, and
- (e) prepare an audited financial statement and submit same to members fourteen(14) days prior to the A.G.M, and
- (f) be responsible for compiling and maintaining an asset register and property register.

(10) Honorary Winter Competition Secretary :- The Honorary Winter Competition Secretary/s shall:-

- (a) Arrange all winter competitions and fixtures as directed by the M.C. or executive thereof;
- (b) Authorise the abandonment of all or any fixtures, or deferment of any fixtures due to abnormal circumstances;
- (c) Be ex-officio members of all sub-committees dealing with the Winter competition or fixtures;
- (d) Advise the Executive Committee on appointment where possible of Officials to control games not covered.
- (e) The Winter Competition Secretary shall be appointed by the MC for a term not exceeding 12 months. Tenure beginning 1st December concluding to 30 th November in the following year. The Winter Competition Secretary shall report to the M.C. and/or Executive at every MC meeting and when directed to do so by Executive.

(11) Social Cricket Officer :- The Social Cricket Officer shall:-

- (a) Arrange all Social Cricket Officer competitions and fixtures as directed by the M.C. or executive thereof;
- (b) Authorise the abandonment of all or any fixtures, or deferment of any fixtures due to abnormal circumstances;
- (c) Be ex-officio members of all sub-committees dealing with the Social Cricket Officer competition or fixtures;
- (d) Advise the Executive Committee on appointment where possible of Officials to control games not covered.
- (e) The Social Cricket Officer shall be appointed by the MC for a term not exceeding 12 months. Tenure beginning AGM each year. The Social Cricket Officer shall report to the M.C. and/or Executive at every MC meeting and when directed to do so by Executive.

17. Casual vacancies

- (1) In the event of a casual vacancy occurring in the membership of the management committee, the committee may appoint a member of the association to fill the vacancy and the member so appointed is to hold office, subject to this constitution, until the conclusion of the annual general meeting next following the date of the appointment.
- (2) A casual vacancy in the office of a member of the management committee occurs if the member:
 - (a) dies, or
 - (b) ceases to be a member of the association, or
 - (c) becomes insolvent or bankrupt current Law, or
 - (d) resigns office by notice in writing given to the secretary, or
 - (e) is removed from office under clause 18, or
 - (f) becomes a mentally incapacitated person, or
 - (g) is absent without the consent of the committee from three consecutive meetings of the committee, or
 - (h) is convicted of an offence involving fraud or dishonesty for which the maximum penalty on conviction is imprisonment for not less than 3 months, or
 - (i) is prohibited from being a director of a company under Part 2D.6 (Disqualification from managing corporations) of the Corporations Act 2001 of the Commonwealth.

18. Removal of management committee members

- (1) The association in general meeting may by resolution remove any member of the management committee from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- (2) If a member of the management committee to whom a proposed resolution referred to in subclause (1) relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the members of the association, the secretary or the president may send a copy of the representations to each member of the association or, if the representations are not sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

19. Management Committee meetings and quorum

- (1) The M.C. shall meet twelve (12) times in each period of twelve (12) months at such place and time as the M.C. may determine. This is to be a minimal time that the M.C. shall meet.
- (2) Additional meetings of the M.C. may be convened by the President
- (3) Oral or written notice of any meeting of the M.C. must be given by the secretary to each member of the M.C. at least 48 hours (or such other period as may be unanimously agreed upon by the members of the M.C.) before the time appointed for the holding of the M.C.M.
- (4) Notice of a meeting given under subclause (3) must specify the general nature of the business to be transacted at the meeting and no business other than that business is to be transacted at the meeting, except business which the M.C. members present at the meeting unanimously agree to treat as urgent business.
- (5) Any five members of the M.C. constitute a quorum for the transaction of the business of a M.C.M.
- (6) No business shall be transacted by the M.C. unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.
- (7) If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.
- (8) At a meeting of the M.C:
 - (a) the president or, in the president's absence, the vice-president is to preside, or
 - (b) if the president and the vice-president are absent or unwilling to act, such one of the remaining members of the committee as may be chosen by the members present at the meeting is to preside.
- (9) All M.C.M. shall finish no later than 10:00pm with 2, 15-minute extensions if required.
- (10) The accepted rules of Parliamentary Debate shall apply at all M.C.M.

20. Delegation by Management committee to sub-committee

- (1) The M.C. may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the association as the M.C. thinks fit) the exercise of such of the functions of the committee as are specified in the instrument, other than:
 - (a) this power of delegation, and
 - (b) a function which is a duty imposed on the M.C. by the Act or by any other law.
- (2) A function the exercise of which has been delegated to a sub-committee under this clause may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- (3) A delegation under this clause may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation.
- (4) Despite any delegation under this clause, the committee may continue to exercise any function delegated.

- (5) Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this clause has the same force and effect as it would have if it had been done or suffered by the M.C.
- (6) The M.C. may, by instrument in writing, revoke wholly or in part any delegation under this clause.
- (7) A sub-committee may meet and adjourn as it thinks proper.

21. Voting and decisions

- (1) Questions arising at a M.C.M. or of any sub-committee appointed by the M.C. are to be determined by a majority of the votes of the members of the M.C. or sub-committee present at the meeting.
- (2) Each member present at a M.C.M. or of any sub-committee appointed by the M.C. (excluding the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on an inequality of votes on any question, the Chairman may exercise their casting vote.
- (3) Subject to clause 19 (5) the committee may act despite any vacancy on the committee.
- (4) Any act or thing done or suffered, or purporting to have been done or suffered, by the M.C. or of any subcommittee appointed by the M.C., is valid and effectual despite any defect that may afterwards be discovered in the appointment or qualification of any member of the M.C. or sub-committee.
- (5) In the case of an M.C. member being connected with a club in dispute or protest he shall not sit on the M.C. for that matter, and he shall not vote.

22. Management Committee conduct & duties:

- (1) Questions arising at a M.C.M. shall be determined by a majority of the votes of the members of the M.C. present at the meeting.

Each member present at a M.C.M. is entitled to one (1) vote but, in the event of an equality of votes on any questions, the Chairman may exercise his casting vote.

In the case of an M.C. member being connected with a club in dispute or protest he shall not sit on the M.C. for that matter, and he shall not vote.

Any act or thing done or suffered or purporting to be done or suffered, by the M.C., is valid and effectual not withstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the M.C.

- (2) The Duties and Functions of the M.C. shall include the following:-
 - (a) Admission or rejection of application by teams or clubs for affiliation.
 - (b) Admission or rejection of player's application for transfers.
 - (c) Admission or rejection of applications by person's for registration as players.
 - (d) The suspension or expulsion of any club, team, players or officials from participation in the affairs of the Association under the jurisdiction of the Association.
 - (e) The imposition of any fines or bonds on any club, team or player other than those imposed by the P&DC.

- (f) Shall have the power to admit or exclude strangers at their meeting. May call upon any member, official or person of an affiliated club to attend any meeting and reply to such questions as may be put. If any such member. Official or person, after receiving due notice, fails to appear to answer such questions he may, at the discretion of the M.C. unless he gives a reasonable excuse, may be disqualified from taking part in the affairs of the Association during it's pleasure and from holding any position under the Association. Due notice to attend any meeting shall be taken as meaning a minimum of seven (7) days.
- (g) The control and management of all finances and administration of the Association with the exception of any honorariums.
- (h) The control and management of all competitions or matches conducted by the Association.
- (i) Shall elect delegates to the NSWDCA who shall represent the Association at all Delegates' Meetings of the NSWDCA, and shall act in accordance with the following: -
- (j) Shall introduce matter at the above meeting in accordance with notice of motion or letter from this Association.
- (k) Have the power to speak for the Association as directed by the Executive or M.C.
- (l) To make such Bye-law not inconsistent with the rules as in the opinion of the M.C., are necessary or desirable for the proper control, administration and management of the Associations affairs, finances and interests. Any Bye-law made under this clause shall be put to the next succeeding general meeting (A.G.M.'s, S.G.M.'s, G.M.'s) for ratification or revocation.
- (m) Any person, team or member may appeal in writing against any decision of the M.C. to the Appeals Board.

(3) The M.C. shall have the power to appoint a :-

- (a) **Director of Cricket** for a term not exceeding 12 months. Tenure beginning 1st April each year and concluding 31st March In the following year. All duties of the Director of Coaching shall be as per the BC&DCA bye law Representative Cricket. The Director of Coaching shall report regularly to the M.C. and/or Executive.
- (b) **Chairman of Selectors** for a term not exceeding 12 months. Tenure beginning 1st December concluding to 30 th November in the following year. All duties of the Chairman of Selectors shall be as per the BC&DCA bye law Representative Cricket. The Chairman of Selectors shall report to the M.C. and/or Executive at the end of selection and when directed to do so.
- (c) **Representative Co-Ordinator** for a term not exceeding 12 months. Tenure beginning 1st April each year and concluding 31st March In the following year. All duties of the Representative Co-Ordinator shall be as per the BC&DCA bye law Representative Cricket. The Representative Co-Ordinator shall report to the M.C. and/or Executive when directed to do so.
- (d) **Female Cricket Head Coach** for a term not exceeding 12 months. Tenure beginning 1st April each year and concluding 31st March In the following year. All duties of the Female Cricket Head Coach shall be as per the BC&DCA bye law Representative Cricket. The Female Cricket Head Coach shall report to the M.C. and/or Executive when directed to do so.

23. Protests and disputes committee:

- (1) The P&DC shall consist of the Senior Vice-President (Chairman), Junior Vice-President and three (3) members of the Management Committee (not more than one (1) member for anyone (1) club, the Senior Vice-President and Junior Vice-President clubs shall not be included in this). The Chairman shall have a casting vote only. A member of the BC&DCUA Inc. shall sit on the committee in an advisory capacity only and shall have no vote. No member of the Executive Committee of the BC&DCA shall sit on the Committee.
- (2) A quorum shall consist of three (3) members present (not including BC&DCUA Inc. representative). A member of the P&DC whose club/player(s) are in dispute shall not sit on the P&DC for that dispute.
- (3) The Chairman of the P&DC shall have the power to appoint new members to the P&DC at any time that the elected members are not available to make up the required quorum of three (3) members.
- (4) The Chairman of the P&DC shall call such meetings as are required as directed by the Honorary Secretary.
- (5) The Chairman shall have the power to appoint a suitable person as minute secretary, such appointment must be sanctioned by the M.C. at its first meeting after the co-option.
- (6) Should the Chairman be ineligible/unavailable to chair any P&DC then the members present shall elect one of their number to Chair the meeting.
- (7) The P&DC shall have the power to hear and resolve matters relating to:-
 - (a) Formal protests, disputes and complaints made by affiliated clubs, umpires, officials and members against clubs, officials, members and other persons arising from incidents occurring on the field and its surrounds under the jurisdiction of the BC&DCA Inc. Such protests, disputes and complaints shall include players and/or officials cited on the ground by an umpire.
 - (c) With the exception of a complaint logged by the Senior or Junior Competition Secretaries all such protests, disputes and complaints including umpires reports must be in the hands of the Honorary Secretary of the BC&DCA Inc. not later than forty-eight (48) hours after the scheduled time for terminating play on the day on which the alleged conduct or behaviour occurred.
 - (d) Umpire's reports to be in the hands of the P&DC Chairman prior to the next ensuing P&DC meeting.
 - (e) The P&DC shall determine appropriate action and appropriate penalties when required. Any penalty imposed may include any combination of penalties (eg Suspension, Suspended Sentence, Fine or Bond) as the P&DC deems to be in the best interests of the Association.
- (8) The P&DC shall report all findings to the M.C. by the meeting following the P&DC, in writing for information only. The P&DC may, if they consider such action warranted refer any protest, dispute or complaint to the M.C for their action and/or reference.
- (9) The decisions of the P&DC shall be final, such only to appeals to the BC&DCA Inc. Appeals Board.
- (10) Players, Officials or other persons, suspended by the P&DC are ineligible to play or take part in any games or events under the control of the BC&DCA Inc.

- (11) Any suspension handed down by the P&DC shall be served in the matches under the control of the BC&DCA Inc. and only matches with the BC&DCA Inc. count as part thereof the suspension. NSWDCA rep. games do not count towards matches served on suspension.
- (12) Any suspension handed down by the P&DC which cannot be served in the current season due to the length of the sentence being longer than the length of the season remaining shall be carried over to the next season.
- (13) Any “Suspended Sentence” will automatically be served if any player, official or other person again appears before the P&DC and is found guilty during the time of the “Suspended Sentence”.
- (14) Any fines imposed by the P&DC shall be payable within twenty-one days of imposition.
- (15) Any bond imposed by the P&DC shall be payable within twenty-one (21) days of imposition. Such bond will be held by the Association for such period as the P&DC shall determine.
- (16) All parties to be advised forty-eight (48) hours prior to the P&DC meeting.

24. Screening committee:

The Screening Committee shall be appointed at G.M. or M.C. to inspect grounds, club officials, new clubs and report findings to the M.C.

25. Appeals board:

- (1) The Appeals Board shall consist of a committee of five (5) members with a quorum to consist of at least three (3) members. The board will be appointed by the Management Committee and/or Executive, as and when required, and comprise of at least three (3) members selected from members in order of Club Presidents, Club Secretaries, Treasurers, Vice-Presidents or Life Members. No members of the M.C. or P&DC to sit on the board. Should a vacancy occur through a member becoming ineligible, then the vacancy will be filled by appointing a club secretary, president or treasurer willing to serve on the board.
- (2) All appeals shall be accompanied by a fee of \$100.00 to be refunded or retained at the discretion of the Appeals Board.
- (3) The Chairman of the Appeals Board to be elected from the five (5) nominated members at their first meeting.
- (4) The Chairman of the Appeals Board shall be responsible for calling such meetings of the Appeals Board as directed by the Honorary Secretary.
- (5) The appeals against decisions, made by the P&DC or the M.C., by suspended players, officials or other persons are to be in writing, signed by an executive member of the suspended persons club, with a club cheque attached, and to be in the hands of the Honorary Secretary of the BC&DCA Inc. within forty-eight(48) hours of the advertised commencement time of the meeting at which the sentence was handed down. Appeals against other decisions of the P&DC or the M.C. are to be in writing, signed by an executive member of the suspended persons club, with a club cheque attached, and are to be in the hands of the Honorary Secretary of the BC&DCA Inc. within seven (7) days of the advertised commencement time of the meeting at which the sentence was handed down.
- (6) The Appeals Board of the BC&DCA Inc. is the final avenue of appeal within the BC&DCA Inc. Further appeal may be made to the NSWDCA (Sydney) in line with their rules and regulations.
- (7) All parties to be advised forty-eight(48) hours prior to the meeting of the Appeals Board.

PART FOUR

GENERAL MEETINGS

26. Annual general meetings - holding of

- (1) The association must hold its first annual general meeting within 18 months after its registration under the Act.
- (2) The association must hold its annual general meetings:
 - (a) within 6 months after the close of the association's financial year, or
 - (b) within such later time as may be allowed by the Director-General or prescribed by the regulation.

27. Annual general meetings - calling of and business

- (1) The A.G.M. of the Association is, subject to the Act and to clause 26, to be convened on such date and at such place and time as the M.C. thinks fit. An A.G.M. must be specified as such in the notice convening it.
- (2) In addition to any other business which may be transacted at an A.G.M., the business of an A.G.M. is to include the following:
 - (a) to confirm the minutes of the last preceding A.G.M. and of any S.G.M. held since that meeting,
 - (b) to receive from the M.C. reports on the activities of the association during the last preceding financial year,
 - (c) to elect office-bearers, ordinary committee members, life members and patrons of the association
 - (d) to receive and consider any financial statement or report required to be submitted to members under the Act,
 - (e) the consideration of Honorariums to nominated officials of the Association;
- (3) At this stage the meeting shall continue to General Business including alterations to the Objects and Rules by special resolution. Only matters where appropriate notice has been given may be formally considered and voted on.
- (4) Clubs are entitled to be represented by two delegates, each carrying a single vote, to vote on their behalf. If General Business includes matters in respect of both senior and junior cricket different delegates may be appointed provided no club has more than two votes on any matter.

28. Special general meetings – calling of

- (1) The M.C. may, whenever it thinks fit, convene a special general meeting of the association. An S.G.M. must be specified as such in the notice convening it.
- (2) The M.C. must convene a S.G.M:
 - (a) By resolution carried by M.C. or G.M.
 - (b) By a decision of a majority of the Executive Committee.
 - (c) By a requisition to the Honorary Secretary in writing signed by the secretaries of at least three (3) member affiliated clubs.
 - (d) By the requisition in writing to the Honorary Secretary from a club whose application for affiliation has been rejected by the M.C.
- (3) A requisition of members for a special general meeting:
 - (a) must state the purpose or purposes of the meeting, and
 - (b) must be signed by the members making the requisition, and
 - (c) must be lodged with the Secretary, and (d) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
 - (d) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- (4) If the Committee fails to convene a S.G.M. to be held within one month after that date on which a requisition of members for the meeting is lodged with the Secretary, any one or more of the members who made the requisition may convene a S.G.M. to be held not later than three months after that date.
- (5) A S.G.M. convened by a member or members as referred to in sub-clause (4) must be convened as nearly as practicable in the same manner as general meetings are convened by the M.C. and any member who thereby incurs expense is entitled to be reimbursed by the Association for any expense so incurred.
- (6) S.G.M.'s may be called for the following purposes only:-
 - (a) to deal with any revision, alteration or amendment to the Rules or Objects.
 - (b) to deal with any written notice of motion involving amendment, alteration or rescission of any resolution at M.C. or a general meeting.
 - (c) to deal with any matter of an urgent nature which cannot be held over to the next G.M.
- (7) Clubs are entitled to elect two delegates to vote on their behalf. If Business includes matters in respect of both senior and junior cricket different delegates may be appointed provided no club has more than two votes on any matter.

29. General meetings

- (1) G.M. shall be divided into two (2) groups, one for senior competition and one for junior competition. Only those elected by their respective clubs as senior competition delegates shall be entitled to attend and vote at Senior Competition General Meetings. Only those elected by their respective clubs as junior competition delegates shall be entitled to attend and vote at Junior Competition General Meetings.

G.M.'s may be held during the year as considered by the M.C. or the Executive Committee and may include a G.M. held bi-monthly during the season, and G.M. considered necessary from March to August each year.

- (2) The order of business at a G.M. shall be:-
 - (a) Apologies;
 - (b) Minutes of the previous G.M.;
 - (c) Business arising out of the Minutes;
 - (d) Correspondence;
 - (e) Financial Reports;
 - (f) Reports by Officials, Association Representatives, Umpires Association and others;
 - (g) General Business.
- (3) Any rescission motion arising must be in the hands of the Honorary Secretary not later than seven (7) days after the G.M.

30. Notice

- (1) Except if the nature of the business proposed to be dealt with at a G.M. requires a special resolution of the association, the secretary must, at least 14 days before the date fixed for the holding of the G.M., give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- (2) If the nature of the business proposed to be dealt with at a G.M. requires a special resolution of the association, the secretary shall, at least 21 days before the date fixed for the holding of the G.M., cause notice to be given to each member specifying, in addition to the matter required under sub-clause (1), the intention to propose the resolution as a special resolution.
- (3) No business other than that specified in the notice convening a G.M. is to be transacted at the meeting except, in the case of an A.G.M., business which may be transacted under clause 27 (2).
- (4) A member desiring to bring any business before a G.M. may give notice in writing of that business to the secretary who must include that business in the next notice calling a G.M. given after the receipt of the notice from the member.

31. Quorum for general meetings

- (1) No item of business is to be transacted at a G.M. unless a quorum of members entitled under this constitution to vote is present during the time the meeting is considering that item.
- (2) One third of the members present (being members entitled under this constitution to vote at a (G.M.) shall constitute a quorum for the transaction of the business of a G.M.
- (3) If within half an hour after the appointed time for the commencement of a G.M. a quorum is not present, the meeting:
 - (a) if convened upon the requisition of members is to be dissolved, and
 - (b) in any other case is to stand adjourned to the same day of the following week at the time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- (4) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being at least five) shall constitute a quorum.
- (5) Non attendance by club delegates at a G.M. will result in the offending member club being subject to penalties decided by the Association from time to time.

32. Presiding member

- (1) The president or, in the president's absence, the vice-president, is to preside as chairperson at each general meeting of the association.
- (2) If the president and the vice-president are absent or unwilling to act, the members present must elect one of their number to preside as chairperson at the meeting

33. Adjournment

- (1) The chairperson of a G.M. at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) If a G.M. is adjourned for fourteen days or more, the secretary must give written or oral notice of the adjourned meeting to each member of the association stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- (3) Except as provided in sub-clauses (1) and (2), notice of an adjournment of a G.M. or of the business to be transacted at an adjourned meeting is not required to be given.

34. Making of decisions

- (1) A question arising at a G.M. of the Association is to be determined by either:
 - (a) a show of hands, or
 - (b) if on the motion of the chairperson or if 5 or more members present at the meeting decide that the question should be determined by a written ballot – a written ballot.
- (2) If the question is to be determined by a show of hands, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the association, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.
- (3) If the question is to be determined by a written ballot, the ballot is to be conducted in accordance with the directions of the chairperson.
- (4) At a G.M. of the Association, a poll may be demanded by the Chairman or by not less than five (5) members present in person.
- (5) Where a poll is demanded at a G.M., the poll shall be taken:-
 - (a) immediately in the case of a poll which relates to the election of the Chairman of the meeting or to the question of an adjournment; or
 - (b) in any other case, in such manner and at such time before the close of the meeting as the Chairman directs, and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting on that matter.

35. Special resolutions

- (1) A special resolution may only be passed by the association in accordance with section 39 of the Act
- (2) A resolution of the association is a special resolution if:

it is passed by a majority which comprises not less than three-quarters of club delegates present at a meeting and voting of which not less than twenty-one (21) days written notice specifying the intention to propose the resolution as a special resolution was given in accordance with these rules.

36. Voting

- (1) A member affiliated clubs with 4 or more teams shall be entitled to 2 delegates, each entitled to one vote on any matter.
- (2) A member affiliated clubs with 3 or less teams shall be entitled to 1 delegate, entitled to one vote on any matter.
- (3) The affiliated Umpires association shall be entitled to 2 delegates, each entitled to one vote on any matter.
- (4) Life members shall be entitled to be a delegate, entitled to one vote on any matter.
- (5) No member of the Management Committee has a right to vote at an AGM, SGM or GM other than a casting vote exercised as Chairman of the meeting.
- (6) Nothing in (2) above will prevent a member of the Management Committee acting as a delegate on behalf of their club and voting accordingly.
- (7) In the case of an equality of votes on a question at a G.M., the chairperson of the meeting is entitled to exercise a second or casting vote.

- 8) A member is not entitled to vote at any G.M. of the association unless all money due and payable by the member has been paid. A member under suspension is not entitled to vote.
- 9) A member is not entitled to vote at any G.M. of the association if the delegate is under 18 years of age.
- 10) All votes shall be given personally.
- 11) Delegates must be nominated by each club. A club may also nominate an alternate delegate to attend and vote in the absence of the nominated delegate.
- 12) A delegate nominated as an alternate shall only be entitled to vote in the absence of an original delegate except that if a delegate shall be elected on the M.C. then one of the alternate delegates, so nominated, may take his place as the delegate of the club.
- 13) All members and delegates shall sign the attendance book, prior to taking part in the meeting, signifying their club where applicable and where applicable whether they are a voting delegate or alternate delegate.
- 14) Any resolution passed at any General Meeting shall take not take effect prior to the conclusion of the meeting.

37. Proxy votes not permitted

Proxy voting must not be undertaken at or in respect of a general meeting.

38. Postal ballots

Postal ballots are not permitted under any circumstances.

PART 5

MISCELLANEOUS

39. Insurance

The association may effect and maintain insurance.

40. Funds - source

- (1) The funds of the association are to be derived from registration fees of players, annual subscriptions of members and membership fees, donations, sponsorships, and, subject to any resolution passed by the association in G.M., such other sources as the M.C. determines.
- (2) All money received by the association shall be deposited as soon as practicable and without deduction to the credit of the association's bank or other authorised deposit-taking institution account.
- (3) The association shall, as soon as practicable after receiving any money, issue an appropriate receipt.

41. Funds - management

- (1) Above any resolution passed by the association in G.M., the funds of the association shall be used in pursuance of the objects of the Association in such manner as the M.C. determines.
- (2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by any two of the following officials:

President,
Honorary Treasurer or
Honorary Secretary.

42. Change of name, objects and constitution

An application to the Director-General for registration of a change in the association's name, objects or constitution in accordance with section 10 of the Act is to be made by the public officer or a committee member.

43. Custody of books etc

Except as otherwise provided by this constitution, the public officer must keep in his or her custody or under his or her control all records, books and other documents relating to the association.

44. Inspection of books etc

- (1) The following documents must be open to inspection, free of charge, by a member of the association at any reasonable hour:
 - (a) records, books and other financial documents of the association,
 - (b) this constitution,
 - (c) minutes of all committee meetings and general meetings of the association.
- (2) A member of the association may obtain a copy of any of the documents referred to in sub-clause (1) on payment of a fee of not more than \$1 for each page copied.

45. Service of notices

- (1) For the purpose of this constitution, a notice may be served on or given to a person:
 - (a) by delivering it to the person personally, or
 - (b) by sending it by pre-paid post to the address of the person, or
 - (c) by sending it by facsimile transmission or some other form of electronic transmission to an address specified by the person for giving or serving the notice.
- (2) For the purpose of this constitution, a notice is taken, unless the contrary is proved, to have been given or served:
 - (a) in the case of a notice given or served personally, on the date on which it is received by the addressee, and
 - (b) in the case of a notice sent by pre-paid post, on the date when it would have been delivered in the ordinary course of post, and
 - (c) in the case of a notice sent by facsimile transmission or some other form of electronic transmission, on the date it was sent or, if the machine from which the transmission was sent produces a report indicating that the notice was sent on a later date, on that date to an address specified by the person for giving or serving the notice.

46. Financial year

The financial year of the association is:

- (a) the period of time commencing on the date of the incorporation of the association and ending on the following 31 March, and
- (b) each period of 12 months after the expiration of the previous financial year of the association, commencing on 1 April and ending on the following 31 March.

47. Alterations to the rules and objects

The statement of objects and this constitution may be altered, rescinded or added to only by a special resolution of the association.

48. Common seal

- (1) The common seal of the Association shall be kept in the custody of the Public Officer.
- (2) The common seal shall not be affixed to any instrument except by the authority of the committee and the affixing of the common seal shall be attested by the signatures either of two(2) members of the Executive Committee and of the Public Officer or Honorary Secretary.

49. Life members

Any person(s) who have rendered outstanding service to this Association continuously for a period of eight (8) years may be elected a Life Member at an A.G.M. A secret ballot shall be held and a two thirds majority of those in attendance and eligible to vote shall be required to be elected. Twenty-eight (28) days' notice shall be given to all clubs and interested parties for the nomination.

50. Auditors

- (1) Two (2) auditors who need not be connected with the Association shall be appointed at the A.G.M. each year.
- (2) No person who held office as Honorary Treasurer during any portion of a year for which the accounts are to be audited shall be eligible for appointment as auditor

51. Affiliation of clubs

- (1) Any club wishing to participate in competitions or matches conducted by the Association shall apply in writing to the Honorary Secretary for affiliation.
- (2) Application Fee: Each application for affiliation shall be accompanied by the appropriate Affiliation fee. In the event of any application being subsequently rejected the Affiliation fee shall be refunded. Where an application is rejected no reason need be given.
- (3) Determination of Fees: Affiliation, Registration and other fees shall be determined each year at the A.G.M. on the recommendation of the M.C.
- (4) Registration Fees: Upon acceptance of a club's application all Registration Fees shall be paid by 30 November, each year.
- (5) Affiliation of Clubs: Each club shall upon affiliation supply to the Association the names of its office bearers together with the addresses and the ground(s) they will be using.
- (6) Affiliation of New Clubs: New clubs to the Association shall also supply a copy of their Rules and Objects to the M.C. on their application to be affiliated.
- (7) Existing Facilities: New clubs shall not be admitted to the Association if, in the opinion of the M.C., there already exists sufficient and adequate facilities in the immediate area for such teams and players.
- (8) Resignations: Any club wishing to resign from the Association shall notify the M.C. in writing. No resignation will be accepted until the club has fulfilled its financial obligations.
- (9) Any new club wishing to affiliate with the BC&DCA Inc. should encourage junior cricket within Blacktown (up to and including the Under 16 age groups).
- (10) Each club shall upon affiliation, be supplied with a copy of the Objects and Rules of the Association.
- (11) All clubs must show proof of being incorporated with the Department of Fair Trading.

52. Scope of jurisdiction

- (1) The association shall affiliate with the NSWDCA or it's successors and shall adopt the laws of the game and any decisions, interpretations and amendments thereof, approved by that controlling body.
- (2) The jurisdiction of the association shall cover all association officials, clubs, teams, players, grounds and matches within it's boundaries.
- (3) The umpire's association is responsible to the BC&DCA Inc. for the conduct of all it's registered members.
- (4) The jurisdiction of the association may be extended beyond it's boundaries by arrangements with other cricket associations with the approval if necessary of the NSWDCA. Jurisdiction shall also cover players representing this association in matches or competitions played outside it's boundaries.

53. Changing of Bye-Laws

- (1)
 - (a) A proposed rule change in either the Junior or Senior competition can have the wording of the proposed rule change, modified on the day of voting if agreed to by two-thirds of the representatives at the SGM. If a change is made to the proposed rule a vote must then be taken on the re worded rule change which must still have a majority, which comprises not less than two-thirds of club delegates present and voting at a meeting, to pass.
 - (b) The bye-laws of the association can be changed by a resolution passed by a majority which comprises not less than two-thirds of club delegates present and voting at a meeting of which not less than twenty-one (21) days written notice specifying the intention to propose the resolution as a resolution was given in accordance with these rules.

54. Acknowledgment of Country

- (1) At all BC&DCA Inc meetings, presentations & official functions/events, the chairperson or nominated individual will open the occasion with an Acknowledgment of Country

BLACKTOWN CITY & DISTRICT CRICKET ASSOCIATION INC.

BYE-LAWS

- (1) The Executive Committee shall have the power to remove from office any office bearer, a member of the Executive Committee, or cancel life membership of any member who to its opinion is unfit to hold such office. Such members shall have the right of appeal to a G.M. called for the purpose.
- (2) (a) Each Club or Association must nominate an official who will be registered with and responsible to the BC&DCA Inc. on behalf of the managers of his/her Club or Association.
- (b) Entries shall be made in writing on the proper form to the Honorary Secretary of the Association, and shall be accompanied by an affiliation fee, to be decided upon from time to time. Such fees to be paid prior to the drawing of the first series of matches in each season. It shall be competent for the Association to admit any team free of all fees, etc.
- (c) Clubs withdrawing a team or teams from the Competition after the completion of the draw is made each season must pay the appropriate Affiliation Fee for each team withdrawn.
- (3) Club Secretaries, at the commencement of each season, must forward player nomination forms for each team, containing
1. each player's full name,
 2. MyCricket ID number,
 3. Phone Number
 4. Email address
 5. address,
 6. previous seasons averages,
 7. previous season grade
 8. and any other information the senior competition secretary requires to help grade the team on the proper form, to be in the hands of the Honorary Secretary, by the date set down for competition entries. These registration forms shall be used for the purpose of grading teams.

A registration fee fixed by the A.G.M. from time to time must accompany such registrations.

Registrations made subsequent to the grading of teams must be in the hands of the Honorary Secretary in time for consideration of the Executive Meeting held prior to the first match in which the player is to play and a registration fee of \$10.00 will apply to and must be submitted with each registration in this category, or of a graded player, or an ungraded player who wishes to drop back a grade, required prior to the completion of the second match.

Registration in this category shall only permit a player to play according to his individual grading. Where such grading does not apply or for special reasons, the Executive shall have power to grant a permit to play under the principles set down under grading rules.

The register of registrations shall be laid on the table by the Honorary Secretary for inspection at all Executive Meetings, and the Executive Committee shall review all new registrations. Where approval is given a player shall be deemed to be registered on the day that the Honorary Secretary receives his name and address in writing.

It is the Club's responsibility to check with the Association Registrar to ascertain whether or not registration of a player has been approved.

- (4) Each team may be required to nominate a player to attend lectures on the rules each season at the discretion of the Executive Committee.
- (5) A player who has played during the current season and desires to transfer to another Association or to a District Club shall not do so unless he/she first obtains a clearance from the Association with which he/she is playing. Such clearance shall be issued within seven (7) days of receipt of a written application therefore and shall be withheld only on the grounds that the player is unfinancial.

Applications for registration of players in this category must be in the hands of the Honorary Secretary for consideration at the Executive Committee Meeting to be held prior to the match in which the player is required.

Clearance from former Association or District Club must also be submitted. Registrations in this category will not be approved if any competition from which the player is transferring is in recess for any reason whatsoever or the team from which he/she is transferring has a bye in the relative competition.

- (6) All trophies and property of the Association shall be vested in the President, for the time being, as trustee.
- (7) All matters in connection with honorarium shall be dealt with by the A.G.M. on the recommendation by the Executive.
- (8) For the purpose of publicity the official organ of the Association shall be such publication as shall from time to time be determined by the Executive Committee, having regard to publicity coverage made available to the Association. Due notice of any change in publicity arrangements shall be given to all Club Secretaries and all information published relating to the Association and endorsed by the Honorary Secretary of the Association shall be deemed to be an official notification.
- (9)
 - (a) A separate club championship to be conducted for both senior and junior competitions.
 - (b) For a club to be eligible for the Junior Club Championship they must have a minimum of four(4) junior teams playing. Hence same for seniors.
- (9) All scorebooks to be available to the Association Committee at any time.
- (10) Any player or person affiliated with the BC&DCA Inc. found to be consuming alcohol at a game of cricket, while on the playing fields or its surrounds, will be dealt with by the Association in the following manner:-

Suspension and/or loss of points and/or fined as deemed fit by the Association. A minimum suspension of twenty-one(21) playing weeks will be imposed upon any player or person affiliated with the BC&DCA Inc. who is found guilty of consumption of alcohol under this rule.
- (11) Any club un-financial after 30 November each year will be penalised thus:- loss of one(1) competition point from each of their teams for each week (or part thereof) the club remains un-financial. Points lost in this manner will NOT be retrievable once lost.
- (12) The Association Constitution and all Bye Laws shall be dated before the start of each Season and listed on BC&DCA web site.
- (13) Where a dispute on a match result exists the Executive shall have the power to reject any scorebook or books in which it is considered the scores have been incorrectly kept.
- (14) All clubs are responsible for the correct identification of players appearing on the registration sheets, submitted prior to and during the seasons.
- (15) Umpires shall be appointed by the BC&DCUA Inc.
 - (a) Where the BC&DCUA Inc. does not have sufficient umpires to appoint to Semi-final and Final matches of both the Junior and Senior Competition, the BC&DCA Inc will provide the balance of umpires to be appointed to the remaining matches.
- (16) If the umpires are not present at the specified time of commencing a match, the match may proceed in accordance with the rules.
- (17) All requests for umpires must be in writing, stating reasons for request, and forwarded to the Secretary of the BC&DCUA Inc.

- (18) All scorebooks must have a copy of all relevant rules attached to the cover.
- (19) Where possible, with money allowing and coaches being available the BC&DCA Inc. shall nominate two junior teams for each age group in the NSWDCA Inter-Shell District Competition.
- (20) The Executive shall have power to deal with any matters not embodied in the foregoing rules.
- (21) Junior and Senior Competition Rules shall also be considered Bye-laws of the BC&DCA Inc.
- (22) The Code of Behaviour shall also be considered a Bye-law of the BC&DCA Inc.
- (23) To be eligible for selection in BC&DCA Representative Teams the following shall apply:-
 - (a) All players must be registered with a club affiliated with the BC&DCA Inc;
 - (b) Any player registered with the Blacktown District Cricket Club (Grade) will be considered registered with the BC&DCA Inc provided they have given at least 1 season service to the BC&DCA Inc;
 - (c) Any player playing Junior cricket in another Association who is registered and playing with a Senior club in the BC&DCA Senior Competition will only be eligible for selection when an insufficient number of juniors playing in the BC&DCA Junior Competition try out. (these players will not be selected ahead of a BC&DCA Junior Competition player);
 - (d) Any player U16 or below not playing Juniors in another Association who is registered and playing Seniors in the BC&DCA Inc Senior Competition will be eligible providing they meet the requirements of Senior Competition Rule 30 (a) to (e).
- (1) All matters relating to the behaviour and conduct of:
 - (a) players, parent(s) & carer(s) of a junior player(s) and
 - (b) members of the Blacktown City & District Cricket Umpires Association Inc. and
 - (c) members, officials and office-bearers of affiliated clubs and associations participating in or in attendance at competitions or matches conducted under the control of the BC&DCA Inc. shall be considered by the Protest & Disputes Committee appointed by the BC&DCA Inc. And comprising such members and persons that the BC&DCA Inc. deems fit.
- (24) A player in a BC&DCA Representative side who has not paid their fees before the second representative match in a season is suspended from all BC&DCA matches, including representative games, until the fees are paid. (Added 8/8/2012)

- (25) Suspension guideline list for Protest and Dispute committee hearings. Changes may be added under strict adherence to the constitution rule 23 (7) (e)

No	Charge	Minimum Suspension	Early Guilty plea
1	Abuse or threaten a player or spectator	5 matches	3 matches
2	Verbal abuse of an umpire or BCDCA official	12 matches	10 matches
3	Verbally threatening an umpire or BCDCA official	21 matches	16 matches
4	Racial vilification of a player, spectator or official	14 matches	Referred straight to P&D
5	Physical assault of a player, spectator or club official	5 full seasons	Referred straight to P&D
6	Physical assault of a umpire or BCDCA official	30 full seasons	Referred straight to P&D
7	Captain failure to control his team	5 matches	Referred straight to P&D
8	Captain lists unqualified player on a team sheet	4 matches	3 matches
9	Captain lists unregistered player on a team sheet	6 matches	5 matches
10	Captain lists player under a false name	1 full season	Referred straight to P&D
11	Dispute umpires decision by word, mouth or action	4 matches	3 matches
12	Any breach of the code of conduct outside listed charges	4 matches	Referred straight to P&D
13	Player playing unregistered	6 matches	5 matches
14	Player playing under an assumed name	1 full season	Referred straight to P&D
15	Attempt to assault an umpire	3 full seasons	Referred straight to P&D
16	Attempt to assault a player or spectator	1 full season	Referred straight to P&D
17	Attempt to assault a BCDCA or club official	2 full seasons	Referred straight to P&D
18	Orally abuse an umpire, such as teasing, name calling, taunting	1 full season	Referred straight to P&D
19	Orally abuse a player, spectator such as teasing, name calling, taunting	8 matches	6 matches
20	Orally abuse an official of the BCDCA, such as teasing, name calling	12 matches	8 matches
21	Bring the game into disrepute	7 matches	5 matches
22	Dishonour or embarrass the name of the BCDCA	10 matches	8 matches
23	Failure to attend representative match without reasonable cause	3 matches	2 matches
24	Consume alcohol at a match by a player, coach or manager	1 full season	Referred straight to P&D
25	Attempt match fixing or contriving a result	2 full seasons	Referred straight to P&D
26	Captains changing a match status from 2 day to 1 day to 20/20 etc.	4 matches	Semis & finals excluded
27	Captain who's team fails to turn up for 2 nd day of 2 day match	4 matches	Semis & finals excluded
28	Person that deliberately enters false stats into MyCricket for deception	1 full season	Referred straight to P&D

- (26) Each club that has junior team(s) shall provide a minimum of two (2) suitably qualified member to umpire Semi-finals.

Each club that has senior team(s) shall provide a minimum of two (2) suitably qualified member to umpire Semi-finals.